



DRAFT MINUTES
of the Parish Council Meeting held in the Bernard Hall on

WEDNESDAY 17th DECEMBER 2025 at 6.00pm

PRESENT: Ken Brown (**KB**), Lousie Butler (**LB**), Andrew Hughes (**AH**), Malcolm Thomas (**MT**), Venetia Davies (**Clerk and RFO**).

Parishioners: There was one Parishioner present.

NB: Action points highlighted.

The meeting with chaired by Ken Brown.

Parishioners Question Time

Planning Application PL/25/4389/FA. An email was received from a parishioner objecting to the planning application. The Parishioner raised several concerns, including that the proposed building sits on a small plot and would appear “squeezed in,” that its modern design is out of keeping with the character of the conservation area, and that it would have an adverse impact on the amenity of existing residents, particularly through increased traffic movements. The Parishioner also noted that the Heritage and Conservation Officer’s original reasons for refusing the construction of two buildings on this site remain relevant. A Parishioner was concerned with the implementation of the Construction Management Plan (21/04844/APP October 2024). They noted the Signage of Works (Item 13) states signs will only be erected and maintained throughout the construction period in Phases 2 & 3, that the same control should be implemented at Phase 1, and that the Route to Sites (Item 5) should also be adhered to.

1. Apologies

Lorraine Stevens (**LS**), Ravern Stevens (**RS**), Eman Parker (**EM**) and Buckinghamshire Councillor, Maru Mormina (**MM**).

2. Declaration of Interest, in accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda. There were none.

3. Approval of Draft Minutes. The Draft Minutes of the **November** meeting were **agreed and signed** as a true record by KMB, Vice Chair.

4. Matters Arising

- **Mobile Phone Signal.** Ongoing.

Wild cherry trees on the path towards Nether Winchendon. Quotation received for trees from Monkey Puzzle trees down to the first cattle. £1,200.00 + VAT. **Agreed** subject to landowner permission. **ACTION: CLERK** to continue to seek landowners’ approval.

2025/42

- **Village Green Aeration.** Cost of £220 + VAT. **Agreed.**
- **Lighting from Village Property.** Planning surgery appointment has been requested.
ACTION: LS/CLERK to attend Monday 26th January, 10-11.15am.
- **Damage to Grass Verge by removal company.** Area to be reseeded in Spring.
- **Review of Cuddington Neighbourhood Plan.** Current CNP gives protection up to **23rd August 2027.** Review to commence mid-2026, after 2nd Local Plan consultation.
- **Asset of Community Value.** Crown PH. Outcome expected on or around 16th January 2026.

5. **Contributions from Buckinghamshire Council Councillors.** There were none.

6. **Planning**

- **PL/25/4389/FA: Land at Nunhayes, Great Stone, Cuddington, HP18 0AZ.**
Proposal: Demolition and erection of a detached dwelling with access, parking and amenity space. Comment date 12th December (BC has confirmed that comments will be taken into account after comment deadline).
ACTION: CLERK to return NO OBJECTIONS to Buckinghamshire Council but request that Buckinghamshire Council gives due consideration to whether the Signage of Works in the Traffic Management Plan (21/04844/APP October 2024 – Item 13) should include Phase 1 of the construction programme and that the same controls should be implemented in relation to Route to Sites (Item 5): 'All construction traffic will use the Aylesbury Road and Holly Tree Lane to access the western end of Great Stone and the site access' ... 'The remainder of Great Stone is narrower and it together with Spicketts Lane will not form part of any route to the site'.

7. **PC Governance - Grants Policy and IT Policy (Assertion 10).** Revised Grants Policy and NEW IT Policy (Assertion 10) were **agreed.** **ACTION: CLERK to upload amended policies with new PC logo.**

8. **Village Maintenance – Local Area Technician (Alison Poland, AP).** AP is on leave until the New Year. Priorities continue to be as follows:
- **Blocked gullies.** AP to arrange follow-up works following high-pressure jetting undertaken.
 - **Replacement Nameplates.** Holly Tree Lane, Lower Church Street and The Green will be replaced.
 - **Dadbrook road sign.** Reported on Fix My Street.
 - **Planting of trees on grass verges in Bernard Close.** Road managed and maintained by Buckinghamshire Council and requires permission for trees to be planted on Council land. AP will provide utilities mapping.
 - **Hedge causing obstruction to highway or footway.** Bridgeway. **ACTION: CLERK to write to landowner in line with Devolution agreement.**
 - **Refreshing of White Lining.** Requested on Fix My Street.

9. **Correspondence.** Email from Buckinghamshire Council outlining key changes and decisions to **Devolution Agreements.** In summary, individual Local Council agreements will be replaced with an overarching Memorandum of Understanding or funding agreement; Local Councils will receive annual funding notifications following Buckinghamshire Council's budget approval in February, sign and bollard cleaning will be excluded from devolved services, the current funding level will be maintained with annual inflationary increases.

2025/43

10. Road Safety Projects – please also see Highways and Traffic page of website.

Buckinghamshire.gov.uk/fix-my-street (to report problems on highway).

- **King's Cross Junction.** The junction capacity/design will be reviewed during the Bucks Local Plan consultation stage. **Road Widening, King's Cross, Haddenham.** Haddenham PC has confirmed the junction widening has been done by Redrow as a condition of its planning permission.
- **Speed Indicator Devices.** Payment made (£1,152.09) for new posts on Bridgeway and Dadbrook. BC is obtaining indicative dates from BBLP. **ACTION: CLERK to monitor. Vehicle Activated Signs (VAS).** Removal of all three requested. BC is ascertaining who is responsible for removal. **ACTION: AH to log complaint. CLERK to monitor.**
- **Waddeson Area Freight Zone Consultation.** BC is reconsidering proposals for Waddesdon, concentrating on smaller scale targeted local intervention. Awaiting update.

11. Footpath Project/Bridleway Improvements. Rights of Way (RoW) are monitoring the bridleway (off Spicketts Lane/Frog Lane. Any remedial work will commence 2027/2028. The 1945 bridge has been added to RoW work schedule.

12. Children's Playground. Following inspection reports, some small amount of remedial work has already been completed by MT. **ACTION: EP to request revised quote from Caloo (currently £594.00).** EP is also awaiting response from Wicksteed. Operation Inspections (£82.50 excl. VAT) will take place in February 2026, May 2026 and August 2026.

13. Reports from Councillors attending meetings and outside organisations including CPFA. There were none.

14. Finance

- **Balance from Minutes of previous meeting (26th November 2025): £17,950.67**
- **Receipts: £1,200.00** (Mr and Mrs R Winnicott – Deed of Easement)
- **BACS Debits: £0.00**
- **Less Transfer to Cuddington Parish Council Savings Account: £0.00**
- **Balance of Bank Account (Current): £19,150.67 (as at 9th December 2025)**
- **Available Funds: £108,617.56** (balance of bank account plus balance of savings account 35 day (£74,443.22 including interest (£115.75) and savings account 95 day £15,023.67 including interest £23.67)
 - a. **Orders for Payment: £845.42**
 - **Venetia Davies - £731.48** (Clerk Salary (£773.50) less PAYE Tax (£57.40) £716.10) + (Use of Home allowance £15.38).
 - **Playground Inspection Company - £113.94** (£94.95 + £18.99 VAT)
Also Agreed:
 - ARG Compulink **£117.60** (£98.00 + £19.60 VAT) (.gov.uk emails)
 - BALANCE (Current Account): £18,187.65 (Available Funds less Orders for Payment).**
 - BALANCE (High Interest Account 95 days): £15,023.67 (High Interest Account 35 days): £74,443.22. Total Funds: £107,654.54**
- b. **Management Report.** December 2025 circulated.

15. Items for Information

- **Budget. ACTION: CLERK to agenda for January 2026. ALL to propose projects for 2026/27 in advance of next meeting.**

3

The Agenda and Minutes of the Parish Council meetings can also be viewed at
www.cuddingtonvillage.com

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www.facebook.com/Cuddingtonvillage

2025/44

- **Buckinghamshire Council** - T&P Planning Forum - 8th January 2026 1.30-2.00pm.
ACTION: KT to attend.
- **[Bucks Fire and Rescue Service Consultation](#)** - closes 28th January 2026.
- **Terrorism (Protection of Premises) Act 2025: Martyn's Law**, to note details circulated to Trustees of Bernard Hall, and CPFA.
- **Friday Club at Haddenham Park Care Home.** A Club for adults aged 65 and over who may be experiencing isolation or wish to enjoy company. Running every Friday from 23rd January - 10:00am to 3:00pm. Sessions to be booked in advance:
<https://bookwhen.com/active-living> £20.00 per session. First session is free.
- **Various hedge maintenance works.** **ACTION: MT to arrange with Four Seasons.**

16. Date and Time of Next Meeting:

WEDNESDAY 28th JANUARY 2026 at 7pm in the Bernard Hall